

American International School of Nouakchott Mauritania, West Africa

Preparing students to become responsible global citizens.

Schedule of Tuition and Fees 2019-20

Pre-Kindergarten Classes 3 year old ½ day:	\$3,000 per School Year
Pre-Kindergarten Classes 4 year old full day:	\$6,000 per School Year
Kindergarten through Grade 5:	\$16,100 per School Year
Grades 6-12:	\$18,150 per School Year

A \$500 non-refundable deposit will be required to guarantee your child's place following acceptance. This will be deducted from the first tuition invoice.

Additional Fees:

Annual capital development fee:*	\$900 for all students in K and above
First time enrollment fee:*	\$100
Re-enrollment fee:	none

* Non-refundable

Following is an excerpt from the School's Board Policy Administrative Handbook with regards to Tuition and Fees:

4.2 Tuition

Tuition is reflective of the quality of the education program and the educational environment. While every effort is made to keep tuition as low as possible, the Board bears in mind the need to maintain the appropriate balance between the various demands and needs of the school that are supportive of the educational goals and objectives of the school. Generally, tuition policies are effective for the entire school year.

4.2.1 Payment of Tuition

All parents/guardians will be notified of details of the tuition and other fees due for the next school year at the end of the current school year. The tuition would be paid fully through US dollar cash, US dollar bank draft, US dollar check or direct transfer, payable to the American International School of Nouakchott. Written proof of wire transfer of funds to the AISN Bank of America account from the sending or receiving bank is required before payment is considered made. Parents are responsible for any related bank fees.

4.2.2 Payment by Ouguiya

National Mauritians and long-term residents whose primary income is in local currency may pay in local currency. Payment must be made at the US Embassy rate of exchange for the day the payment is made. Other requests for payment in local currency must be made in writing to the Board.

4.2.3 Payment Schedule

For tuition purposes, the school year is divided into two semesters. Students enrolling anytime during the first semester will pay the full year's tuition. Students enrolling during the second semester will be charged 50% of the annual tuition. Tuition may be paid for the full year or in two equal payments.

For returning students the following payment dates apply:

- 1st payment: ½ tuition no later than June 11th (to guarantee your child's place)
- 2nd payment: ½ tuition no later than January 15th

A \$1,200 discount will be granted if the full school year tuition and fees are paid before May 15th, a \$800.00 discount will be granted for payment before May 15th, covering the first semester tuition and all fees.

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Newly arrived students must pay all fees for the respective semester before being admitted to class. Any student enrolling after the 41st day of any semester will be allowed to pay ½ of that semester's tuition.

4.2.4 *Late Payment*

Students who have unpaid balances in their accounts for more than 15 days past the due date will not be allowed to attend school until payment is made or unless written proof of hardship is presented to the Director, and duly agreed with them. Any parent, company, embassy or NGO who has previously demonstrated an inability or unwillingness to conform to the terms and conditions of the Board on tuition and fee policies or administrative procedures must pay all fees in advance before the affected student is re-admitted. In addition, report cards and/or transcripts will not be released until all outstanding balances are paid.

4.2.5 *Late Enrollment*

Students enrolling late in school will be required to pay the entire tuition for the quarter being enrolled and for subsequent quarters.

4.2.6 *Places Held*

Embassies, NGOs and parents who wish to assure their children a place must reserve by making 50% payment in advance. Places will not be held until payment is made. The Director will inform parents of potential students and other interested parties of the status of available slots.

4.2.7 *Expulsion*

In the event a student is expelled from school prior to the end of the quarter, tuition fees will not be refunded.

4.2.8 *Refunds*

Should a student leave the school for reasons not including expulsion, tuition, if paid in full, is refundable only for all unused quarters. Students leaving the school after spending any part of one quarter will not receive a refund for the remainder of the quarter. Any early payment discount previously given will be deducted from the refund. Capital development and first time enrollment fees are non-refundable.

4.2.9 *Tuition credit transfer*

AISN does not support any tuition credit transfer.

4.2.10 *School Closure*

In the event the school must be closed and is not re-opened in sufficient time to provide a minimum school year, the school will issue a refund for tuition for all unused but paid quarters. A minimum year will constitute 135 days. Refunds will be made by US dollar check or Mauritanian Ouguiya at the school's discretion.

4.2.11 *Tuition Fees Increases*

Tuition fees are established by the Board annually based on projected costs.

4.3 *Financial Aid*

In order to ease the financial burden on families with multiple children enrolled in the school, AISN has adopted the following policy for families who do not receive 100% tuition from a sponsor organization or embassy. Families with partial coverage will be required to show a letter stating the amount or percentage covered by their organization.

- A. Families will receive a 10% discount on the tuition of a third child.
- B. Families will receive a 20% discount on the tuition of children beyond the third child.

This policy is only applicable to members of the immediate family and cannot be extended to other family members. The discount will be applied to the youngest family member's tuition.